



Policy Title:	Guidance on Year Group WhatsApp messages	
Author:	The Head	Checked by: The Head
Date of most recent review:	September 2023	
Date of next review:	September 2024	

Parents are requested to follow the guidance below when participating in School WhatsApp groups.

- For exchange of information about School matters.
- A place for the class rep to keep parents up to date with events, dates and information.
- A positive space for communication between parents of a year group.
- All content needs to be respectful and sensitive to the members of the group. Appropriate language must be used at all times.
- Any complaints should be directed to the School office (office@dokschool.org) and not to the WhatsApp group.
- The School will ask WhatsApp messages to be removed by an administrator should they breach any of the statements above.