



<b>Policy Title:</b>	GUIDANCE ON YEAR GROUP WHATSAPP MESSAGES	
<b>Author:</b>	The Head	
<b>Date of most recent review:</b>	June 2025	
<b>Date of next review:</b>	June 2025	

Parents are requested to follow the guidance below when participating in School WhatsApp groups.

- For exchange of information about School matters.
- A place for the class rep to keep parents up to date with events, dates and information.
- A positive space for communication between parents of a year group.
- Promotion of businesses or activities that are not part of the school require prior approval. Please refer to the Chair of PAdoK
- All content needs to be respectful and sensitive to the members of the group. Appropriate language must be used at all times.
- Any complaints should be directed to the School office ([office@dokschool.org](mailto:office@dokschool.org)) and not to the WhatsApp group.
- The School will ask WhatsApp messages to be removed by an administrator should they breach any of the statements above.